



It's LIVE!

The VI-Hire system has now been updated, if you are an EXTERNAL Applicant please see the below important information before logging in to the system for the first time.


Thank you for your patience during our upgrade and your interest in Island Health.

STEP 1 – Log in to the new system

For External Applicants:

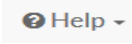
Were you part of an active job competition on April 16th, 2018 when the old system went down?

YES - then your account was migrated. If so, then the first time you log in to the system, you must use your personal email address as your user ID and then click 'Forgot your password?' to reset your password.

NO - If this is not the case or you don't know, then you will need to create a new account . Please see this [video for more information](#). If you receive a message that the following is already in our system then this means your account was migrated over and you just need to reset your password.

Please note: For Island Health Employees your account migrated from the old system and you will need to reset your password. Please see our [Island Health Intranet for key VI-Hire Information](#)

STEP 2 – Your profile/information

Once you are in your account, please check your profile information. You will need to either update/create your information such as your resume. Required fields are indicated in red text. Please refer to the Help on each page for 'Instructions on this Page' and 'Help on this Page' 

STEP 3 – Setting up Job Search Agents

You will need to set up new job search agents. Job Search Agents from the old system have not been saved as we've made improvements to search categories in the new system. Please see this [video for more information about setting up job search agents](#).

Island Health employees please see our [Island Health Intranet for key VI-Hire Information](#).

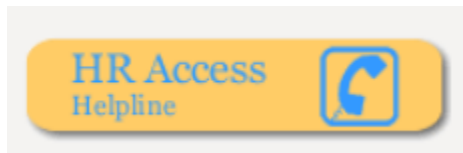


STEP 4 – Updating your bookmarks

Please note the VI-Hire URL has changed. Please update any bookmarks and/or favourites you may have created. Bookmark the [new VI-Hire URL](#).

STEP 5 – You are ready to apply on Island Health Jobs

We invite you to check out the new VI-Hire system to see all of the exciting job opportunities Island Health has to offer, and maybe you will find the job of your dreams. If you have any questions or require assistance with any aspect of VI-Hire feel free to reach out to our HR Access Helpline Team.



Monday to Friday 8:00 to 16:00
Call: (250) 519-7717 or Toll free 1-888-296-3963
Email: [HR Access](#)